

Board Meeting of 03/26/2008

North Wales Water Authority

Meeting called to order at 6:11 pm by Mrs Nagel on 03/26/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Absent
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Present
Raymond J Berry	North Wales Water Authority	Interim Executive Director	Present
David Conn	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present
Matt Bass	Curtin & Heefner	Special Counsel on Pension Matters	Present

Minutes Approval

» Accept the Minutes of 03/12/2008 by the majority of those that were present at the meeting.

✓ Vote Record - Minutes Acceptance of 03/12/2008						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>			
		Lawrence Clever	<input checked="" type="checkbox"/>			
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

Public Portion

No members of the public were present

A revised meeting agenda, Contract 570-08-14 bid tabulations sheets various retirement plan documents and the PA Rural Bond amendment was distributed at the meeting.

North Wales Water Authority - Minutes

Lori Ann Lane & Glenn Ammarell from Aflac gave a presentation on the different types of coverage that they are offering the Authority. The Board asked several questions and then approved the adding of Aflac insurance as a voluntary employee paid benefit.

Motion to Approve the addition of Aflac insurance as a voluntary employee paid benefit

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash				<input checked="" type="checkbox"/>	
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>			

Matt Bass gave an overview of the Authority retirement plans that are currently in place and the in depth review process of both plans that has taken place in the last year. He then stated that the Money Purchase Plan had become obsolete and he gave his recommendation that the 2 plans should be merged into a single plan. All benefits of the Money Purchase would remain the same, but they would be combined with the Savings Plan & Trust (401k). He explained the benefits of merging the 2 plans. There would be a cost savings by only operating 1 plan instead of 2 and the administration of the plan will be less involved.

The Board discussed the issue and asked various questions. The Board then made the following motions.

Motion to Approve Resolution 2008-04 Removing George Schwartz as Trustee on the NWWA Savings Plan & Trust and Money Purchase Plans and adding Raymond J Berry as the new Trustee on the plans.

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash				<input checked="" type="checkbox"/>	
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>			

Motion to Approve Resolution 2008-05 Authorizing the Merger of the NWWA Money Purchase Plan into the NWWA Saving Plan & Trust

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
		Lawrence Clever		<input checked="" type="checkbox"/>			
		Herbert Kavash				<input checked="" type="checkbox"/>	
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>			

Motion to Approve the Amendment that lowers the Employer Contribution to the NWWA Money Purchase Plan to 0% of compensation for the employee

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

The Board then discussed the bid recommendation to award sheet that was received from Forest Park and a motion was made

Motion to Award the Granular Activated Carbon Bid for Forest Park to the apparent low bidder

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

The Board voted to table the approval for the 4th addendum until the next meeting.

Motion to Approve the 4th Addendum to the Joint Construction & Operating Agreement with North Penn Water Authority for Forest Park

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Tabled	Joan Nagel				
		Albert Tenney				
		Lawrence Clever				
		Herbert Kavash				
		Carene Makinson-Sanders				

The Board then discussed the T-Mobile lease and a motion was made to conditionally approve.

Motion to Approve Conditionally the T-Mobile Lease Agreement for 1736 Ft Washington Ave Upper Dublin Twp upon the review of the document by the solicitor

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Conditionally Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Heydt presented the bid results for Contract # 570-08-14 and the Board made the following motion.

Motion to Award Contract # 570-08-14 for Lawn Maintenance to the apparent low bidder -Lawn Rangers for a period of 3 years in the amount of \$1` 14,483.00

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

The next item on the agenda was a Professional Services Agreement for E-0944 and the Board made the following motion.

Motion to Approve the Professional Services Agreement with General Hancock Partnership LP for Upper State Rd Montgomery Twp

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Berry then went over the monthly reports with the Board. It was noted that page 1 of the water income statement was missing. This will be emailed to the Board on the next day.

The recent SSO incident at Beaver & Sumneytown Pk was discussed. Mr Heydt noted that there is a plan in the works to reduce the surcharging at this location. This plan will be a deviation from the existing 537 plan that was filed with the DEP by the North Wales Borough.

The lateral review letters were discussed.

The tuition reimbursement program was discussed and requires further discussion regarding changes that will need to be made.

Mr Conn presented the PA Rural Bond amendment. The rate needs to be restated by April 1, 2008 so he asked for Board approval of the amendment. The Board made the following motion.

Motion to Approve the Amendment for the PA Rural Water Bond as presented

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Secondary	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Heydt went over the review letter for E-0943 Select Properties and the Wasteload Annual Report for 2007. Mr Tenney asked for the report in electronic format.

Mrs Nagel mentioned the PA-AWWA conference and would like the training/travel program on the next agenda for discussion.

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 284,494.77

✓ Vote Record – Bills & Requisitions in the amount \$ 284,494.77						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>		

The Board then went into an Executive Session at 7:35 pm to discuss a personnel matter. The Board then came out of the session at 7:48 pm

Statements

There being no further business a motion was made by Mrs Makinson-Sanders, seconded by Mr Clever, to adjourn the meeting at 7:49 pm. All present voted in favor.

Lawrence Clever

Secretary