

**North Wales Water Authority
Board of Directors Meeting**

Minutes of 04/19/2023

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on April 19, 2023, beginning at 5:00 p.m., and called to order by Board Vice Chair Tenney

Pledge of Allegiance:

Mr. Tenney led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

Attendee Name	Organization	Title	Status
Joan H. Nagel	NWWA	Chair	Absent
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Absent
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Absent
Michael P Clarke	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present to provide ASL services for Mr. McDevitt

Approval of Minutes:

The Board next considered approval of the Minutes of 03/15/2023. Upon a motion of member Mengel, seconded by member McDevitt, the minutes were approved as presented.

<u>Vote Record</u>						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	x	Initiated		
		Ms. Neiderhiser				x
		Mr. McDevitt	x	Seconded		

Public Comment: None.

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Mr. Clarke reported on his consultation with Mr. Fisher confirming his approval of an exception to the bidding requirement, due to a 16" main break and valve failure emergency that occurred last week along Kenas Road, requiring the immediate hiring of a private contractor to assist with Operations due to the size and weight of the materials to be handled. Mr. Clark said that he would be sending a letter of confirmation for Authority files.

Engineers Report:

Mr. Bodley presented Change Order #2 for Bid Contract 830-21-09 the Elm Ave Project in the amount \$18,539.96. This is for the gas services that need to be moved to accommodate the installation of pipes by the Authority, and for a time extension to complete the work now scheduled for July 2023. Upon a motion by member McDevitt, seconded by member Mengel, all those present approved the change order.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel					x
	Failed	Mr. Tenney		x			
		Ms. Mengel	Seconded	x			
		Ms. Neiderhiser					x
		Mr. McDevitt	Initiated	x			

Mr. Bodley next presented Change Order #3 for Bid Contract 521-19-01A the Montgomery Tank 3 Project in the amount of \$ 45,638.00. This is for additional electrical conduit and cables work for the lighting, which was not included within the original bid. This will also extend the completion date to July. It was noted that the contractor would still have been the lowest qualified bidder even with this additional work. Upon a motion by member Mengel, seconded by member McDevitt, all those present approved the change order.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel					x
	Failed	Mr. Tenney		x			
		Ms. Mengel	Initiator	x			
		Ms. Neiderhiser					x
		Mr. McDevitt	Seconded	x			

Mr. Bodley asked for approval of Payment Application # 27 for Contract 521-19-01A Montgomery Tank 3 in an amount of \$39,156.63 for work completed to date, payable to CBI Storage Tank Solutions LLC. Upon a motion by member Mengel, seconded by member McDevitt, all those present approved the payment.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel					x
	Failed	Mr. Tenney		x			
		Ms. Mengel	Initiator	x			

	Ms. Neiderhiser					x
	Mr. McDevitt	Seconded	x			

Operations Report:

Mr. Fisher reviewed his monthly operations report noting that while remaining busy, nothing was out of the ordinary as to water flows and system maintenance. He provided details on the main break and valves that failed last week on Kenas Rd. Due to the large diameter pipe size and weight, the Authority engaged the emergency repair crew from Blooming Glen Contractors to assist our staff in completing the repair. Mr. Fisher stated that the BG quick response team was on site within an hour and did an outstanding job assisting our staff on the repairs. Mr. Clarke reiterated that he was contacted regarding the emergency situation and that this does not require bidding for the repairs due to the nature of the situation.

Mr. Fisher presented the following Payment Applications for approval:

1. Payment Application #12 to PACT Two LLC., in the amount \$93,120.00 PFAS Wells 5 8 & 9 Project Bid Contract 520-21-11A.
2. Payment Application #123 to GS Developers in the amount \$75,923.52 PFAS Treatment Wells 5 8 & 11 Project Bid Contract 520-20-11B

Upon a motion by member Mengel, seconded by member McDevitt, the payments were approved.

☑ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel				x
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	X		
		Ms. Neiderhiser				x
		Mr. McDevitt	Seconded	x		

Bills & Requisitions Approval:

Ms. Lezoche that there were no payments or activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 03/16/2023.**
- b. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 03/23/2023.**
- c. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 03/30/2023.**
- d. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 04/10/2023.**
- e. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 04/14/2023.**

Payment of the bills was then approved, (with member Mengel abstaining due to a potential conflict on 2 items) in accordance with the following roll call vote.

Vote Record		Yes/Aye	No/Nay	Abstain	Absent
x	Approved				
	Tabled				
	Failed				
	Ms. Nagel				x
	Mr. Tenney	x			
	Ms. Mengel	Initiator		x	
	Ms. Neiderhiser				x
	Mr. McDevitt	Seconded	x		

Executive Directors Report:

Mr. Bender reviewed the Chapter 94 report related to sanitary sewer systems operations for 2022. He noted that for the first time in many years, we had no sewage overflow surcharges, evidencing our good work in locating and eliminating inflow and infiltration (I&I) into the sewer system. He noted this success was attributable to the work by our operations staff, and our continued improvements and maintenance of the system.

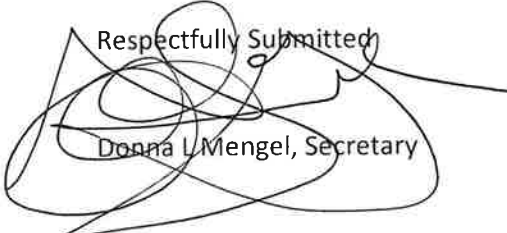
Mr. Bender next discussed the preparation of an Existing Capacity Purchase Agreement and a Reservation of Future Capacity Agreement that he and Ms. Merlie have been developing. He noted that as the demand for Forest Park Water continues, in part due to new PFAS regulations, we will eventually need to expand the plant, hence the Future Capacity Reservation Agreement. The Board concurred with the purpose and implementation of the Agreements.

Mr. Bender reported that the Authority hosted a tour of the Forest Park Plant for the several members of the North Wales Borough on Saturday, April 15, noting that it was well received and went well. All that attended seemed to gain a more complete understanding of the importance of the facility to the Borough and all of our customers.

Adjournment:

There being no further business to be brought before the Board; upon motion by member Mengel, seconded by member McDevitt, the business meeting was adjourned at 5:35 p.m.

All members present voted in favor.

Respectfully Submitted

 Donna L. Mengel, Secretary