

**North Wales Water Authority
Board of Directors Meeting**

Minutes of 01/11/2023

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on January 11, 2023, beginning at 5:00 p.m., and called to order by Board Chair, Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Re-Organization of the Authority

Ms. Nagel requested that Mr. Bender act as temporary Chair for purposed of reorganization. Mr. Bender presented NWWA Resolution 2023-01 for Board consideration. Upon motion of member Mengel, seconded by member McDevitt, Resolution 2023-01 was approved as presented. A copy of Resolution is available in the Authority Business office, with a copy also attached hereto.

Vote Record

		Yes/Aye	No/Nay	Abstain	Absent
x	Approved				
	Tabled				
	Failed				
	Ms. Nagel	x			
	Mr. Tenney	x			
	Ms. Mengel	x			
	Ms. Neiderhiser	x			
	Mr. McDevitt	x			

Board Chair Nagel reassumed the Chair, and the Board proceeded with the regular business meeting

Roll Call:

Roll call was taken and recorded as follows.

Attendee Name	Organization	Title	Status
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Michael P Clarke	Rudolph Clarke	Authority Solicitor	Present by Video*
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Solicitor Clarke joined the meeting at 5:10 pm

Approval of Minutes:

The Board next considered approval of the Minutes of 12/21/2022. Upon a motion of member McDevitt, seconded by member Neiderhiser, the minutes were approved as presented.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed		Ms. Nagel		x			
		Mr. Tenney		x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt	Initiator	x			

Public Comment: None present

Resolutions:

Mr. Bender presented Resolution 2023-02 Adopts the revised and updated Rules and Regulations. Changes were made to reflect the rate and fees increase that took place as of January 2023 and language updates that needed to be made.

Upon a motion of member Tenney, seconded by member Mengel, the Resolution was approved as presented, subject to the correction of two typographical errors pointed out by member Tenney.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed		Ms. Nagel		x			
		Mr. Tenney	Initiator	x			
		Ms. Mengel	Seconded	x			
		Ms. Neiderhiser		x			
		Mr. McDevitt		x			

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Merlie presented a Contract for Professional Services for project E1085 for DeLuca Warrington LLC aka Barclay Hill at Folly & Street Roads, located in Warrington Township. Upon motion by member Mengel, seconded by member McDevitt, all board members present approved the agreement.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed		Ms. Nagel		x			
		Mr. Tenney		x			
		Ms. Mengel	Seconded	x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Initiator	x			

Engineers Report:

Mr. Bodley presented Payment Application #3 from Joao & Bradley Construction Inc. for work completed on Bid Contract 830-21-09, Elm Avenue Project, in the amount of \$287,775.78. Upon a motion by member Neiderhiser, seconded by member McDevitt the payment was approved.

☑ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Ms. Neiderhiser	Initiator	x		
		Mr. McDevitt	Seconded	x		

Mr. Bodley next presented a Change Order #1 for Bid Contract 830-21-09 Elm Avenue project. The change called for the replacement of 520 additional linear feet of water main, and an additional 28 linear feet of stormwater pipe, at a total cost of \$139,245.00. Mr. Bodley noted that the old 12-inch cast iron pipe has been in since about 1910 and was originally thought to have been replaced years ago, otherwise it would have been included within the project bid specifications. Upon a motion by member Tenney, seconded by member McDevitt, the Change Order was approved by a 4-1 vote with Member Mengel voting no after expressing her concerns about the price of the additional work.

☑ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel		x		
		Ms. Neiderhiser	x			
		Mr. McDevitt	x			

Operations Report:

Mr. Fisher reviewed his monthly operations report noting that while remaining busy, nothing was out of the ordinary as to water flows and system maintenance. He noted that the Authority experienced seven (7) main breaks over the past month, likely due to the rapid drop in temperatures.

Payment Application #10 in the amount of \$29,464.25 to GS Developers, Inc., for electrical work completed under Bid Contract 520-20-11B for PFAS Treatment at Warrington Wells 5, 8, and 11 was presented and recommended for approval. Upon a motion by member Tenney, seconded by member McDevitt, the payment was approved.

☑ Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel		x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Bills & Requisitions Approval:

Ms. Lezoche reported that there were no payments or activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 12/28/2022**
- b. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 01/05/2023**

Payment of the bills was then approved by the Board in accordance with the following roll call vote.

Roll Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Executive Directors Report:

Mr. Bender reported that all Grant Applications previously approved by the Board were submitted to DCED on time and are now under review by DCED. He reported that we have also received and submitted several letters of support from various local legislators for the projects.

Mr. Bender also reported that we filed for 6 month extensions on two DCED grants previously approved, currently to expire in June 2023, requesting extensions through December, 2023.

He next reported that a recent Forest Park rate review meeting was held between the NPWA and NWWA financial staff, and preliminary indicators are that there is no need to increase rates in the near future. Once accrued capital liabilities are included in the review, a final determination and report to the Boards will be made.

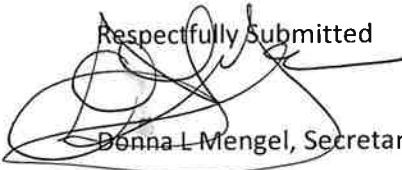
It was next reported that Settlement on the property located at 1553 Easton Road, Warrington is scheduled to be completed on January 13. Once completed, we will commence the garage and building construction and renovations bid process.

Adjournment:

There being no further business to be brought before the Board; upon motion by member Neiderhiser, seconded by member McDevitt, the business meeting was adjourned at 5:20 p.m.

All members present voted in favor.

Respectfully Submitted



Donna L Mengel, Secretary