

**North Wales Water Authority
Board of Directors Meeting**

Minutes of 06/15/2022

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on June 15, 2022, beginning at 5:00 p.m. and called to order by Board Chair Nagel.

Pledge of Allegiance:

Ms. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present by Video
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt.

Executive Session:

Mr. Clarke reported that a short Executive Session after the prior regular meeting took place to discuss a potential litigation matter. No Board action was taken.

Approval of Minutes:

The Board next considered the approval of the Minutes of 05/18/2022. Upon a motion of member McDevitt, seconded by member Tenney, the minutes were approved.

<u>Vote Record</u>						
			<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
x Approved Tabled Failed	Ms. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Ms. Neiderhiser		x			
	Mr. McDevitt	Initiator	x			

Public Comment: No members of the public were in attendance.

Resolutions:

The Board was presented with Resolution 2022-04, authorizing the restatement of the NWWA Savings Plan and Trust Retirement plan documents. It was noted that the IRS requires that every six years the plan must be codified and restated to incorporate any local amendments or legislative updates that have occurred, followed by the plan administrator to execute the updated documents. Upon a motion of member Tenney, seconded by member McDevitt, the Resolution was approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Ms. Neiderhiser	x			
		Mr. McDevitt	x			
		Initiator				
		Seconded				

Bids and Contracts:

Mr. Bodley presented the results of the bid opening of June 13, 2022, for the upcoming Elm Avenue sewer project. He recommended the Award of Bid Contract 831-21-09 Elm Ave Sewer Main Replacement Project to Joao & Bradley Construction Company, in the amount of \$1,778,265.00. It was noted that this is a cooperative project with the North Wales Borough which will update both storm and sanitary sewer lines. Upon a motion of member McDevitt, seconded by member Neiderhiser, the bid was awarded.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Ms. Neiderhiser	x			
		Mr. McDevitt	x			
		Seconded				
		Initiator				

Solicitors Report:

Mr. Clarke reported that they continue to monitor the BCWSA sale issue, and that there have not been any recent actions.

Ms. Merlie reported that we are continuing is negotiating the settlement terms for the DTMA/Plumstead Township interconnect. We are scheduled for another court conference on July 21st.

Mr. Bender noted that we have received communications from the FAA about our Blue Bell Tank as ATT has applied to extend their cell antenna height, resulting in the FAA requiring a new light on top of the tank due to the proximity of Wings Airfield. Mr. Bender reported that unless the Board objected, he would involve the Solicitors office to discern if ATT should be responsible for the costs of any legal proceedings, permits and approvals, construction, and future maintenance of the light. The Board agreed to proceed.

Engineers Report:

Mr. Bodley presented Payment Application #19 to CBI Storage Tank Solutions LLC for Bid Contract 521-19-01A E-1012 Montgomery 3 Tank Project in the amount of \$124,383.02

Upon a motion by member Tenney, seconded by member McDevitt the payment was approved.

<u>Vote Record</u>				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Mr. Bodley presented Payment Application #7 to MJF Electrical Contracting for Bid Contract 521-19-01B E-1012 Montgomery 3 Tank Project in the amount of \$6,750.00

Upon a motion by member Tenney, seconded by member Neiderhiser the payment was approved.

<u>Vote Record</u>				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt		x			

Mr. Bodley noted that the interior painting crew was working at the new Montgomery 3 tank. They are currently awaiting the delivery of the exterior paint and installation of the paint containment system. The township was receptive to closing the road during the painting process to eliminate any overspray issues.

Operations Report:

Mr. Fisher asked for the Board to accept the Certificate of Completion for E-1004 Colebrook in New Britain Twp. Upon a motion by member McDevitt, seconded by member Neiderhiser, the certificate was approved.

<u>Vote Record</u>				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt	Initiator	x			

Mr. Fisher then reviewed his monthly report noting that nothing was out of the ordinary.

Mr. Fisher presented Change Order #1 for Bid Contract 530-21-13 Road Restoration Services with AS Giuliani. This increase is a result of the increasing cost of asphalt materials and fuel and is limited to 5 items as presented. Upon a motion by member Tenney, seconded by member McDevitt, the change order was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Mr. Fisher presented Change Order #3 in the amount of \$47,624.01 for Bid Contract 520-20-13A PFAS Treatment for Wells 3 & 9 in Warrington Twp . This increase is a due to additional work and materials now required. Upon a motion by member McDevitt, seconded by member Neiderhiser, the change order was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt	Initiator	x			

Mr. Fisher presented Change Order #1 in the amount of \$13,771.22 for Bid Contract 520-21-11A PFAS Treatment for Wells 5 & 11 in Warrington Twp. Upon a motion by member Tenney, seconded by member McDevitt the change order was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Mr. Fisher presented Payment Application #11 in the amount of \$11,977.18 to Pact Two LLC for Bid Contract 520-20-13A PFAS Treatment at Warrington Wells 3 & 9. Upon a motion by member McDevitt, seconded by member Neiderhiser, the payment was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt	Initiator	x			

Mr. Fisher presented Payment Application #11 in the amount of \$10,967.75 to GS Developers for Bid Contract 520-20-13B PFAS Treatment at Warrington Wells 3 & 9

Upon a motion by member McDevitt, seconded by member Neiderhiser, the payment was approved.

Vote Record

x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt	Initiator	x			

Mr. Fisher presented Payment Application #4 in the amount of \$76,500.00 to Pact Two LLC for Bid Contract 520-20-11A PFAS Treatment at Warrington Wells 5-8-11 General Construction

Upon a motion by member Neiderhiser, seconded by member McDevitt, the payment was approved.

Vote Record

x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel		x			
		Ms. Neiderhiser	Initiator	x			
		Mr. McDevitt	Seconded	x			

Mr. McDevitt inquired about the recent EPA PFAS standards that had been announced. Both Mr. Bender and Mr. Fisher noted the level proposed would be ridiculously hard to evaluate and achieve.

Bills & Requisitions Approval:

Ms. Lezoche reported that there were no payments or activities out of the ordinary on the bill's listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 05/20/2022
- b. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 05/26/2022
- c. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 06/06/2022
- d. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 06/09/2022

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

Roll Vote Record

x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Executive Directors Report:

Mr. Bender noted that a voting delegate needed to be appointed for the Annual PMAA business meeting. Upon a motion member Tenney, seconded by member McDevitt the Board elected Mr. Bender to represent the Authority at the Annual Business Meeting, with Mr. Tenney as the alternate.

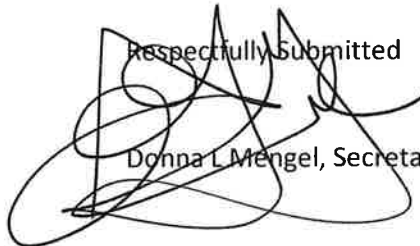
Mr. Bender introduced Senate Bill 597, which if enacted not law, will require an extensive updating to our Asset Management plan. This proposed law requires a new and extensive asset management plan, including tracking the specific location, age, maintenance, and schedule for replacement of every foot of water main, every service line to buildings, all meters, all fire hydrants, and thousands of valves in the streets. All elements of the system will need to be identified by GIS mapping, including the materials, age, etc. He estimated that this new unfunded mandate will require two or three new employees, significantly increasing costs to the customers, with little benefit over our current tracking system.

Mr. Bender advised the Board that due to the rapid increase in paving materials, pipe, and fuel costs, that staff would be reviewing the budget against actual expenses incurred over the past 6 months, to determine if we need to adjust any budget line items. He also noted that to lessen fuel cost to the Authority and our employees, he is permitting some administrative employees to work from home on occasion, when appropriate, and that we are also having our operations department employees ride 2 per truck, when possible, to help reduce fuel consumption. He said that once the budget review is completed, he will advise the Board of any budgetary adjustments needed.

Adjournment:

There being no further business to be brought before the Board, upon motion by member McDevitt, seconded by member Neiderhiser, the meeting was adjourned at 5:40 pm.

All present voted in favor.

Respectfully Submitted

Donna L. Mengel, Secretary