

**North Wales Water Authority
Board of Directors Meeting**

Minutes of 01/19/2022

Call to order:

A regular business meeting of the NWWA Board of Directors was held on January 19, 2022, beginning at 5:00 p.m. and called to order by Board Chair Nagel.

Reorganization:

Mrs. Nagel asked Mr. Bender to temporarily assume the Chair for the purpose of reorganization functions, including Board positions. Noting that no Board members had indicated a preference for any position changes, Mr. Bender presented a suggested two-part motion approving various Board positions, followed by the appointment or reappointment of professionals and consultants, depositories, and setting 2022 meeting dates.

Action 1. Appointment of Board Officers.

Upon motion of member Tenney, seconded by member Mengel, the Board voted to reappoint all Board members to their existing positions, as follows:

Joan H. Nagel, Esq.,	is reappointed as Board Chair
Albert S. Tenney	is reappointed as Vice Chair
Donna L. Mengel	is reappointed as Secretary
Neil J. McDevitt	is reappointed as Treasurer
Sally Neiderhiser	is reappointed as Assistant Secretary/Treasurer

The meeting was then turned over to the newly elected Board Chair

Action 2: Recommended reappointment of Professional Consultants

Motion by member Mengel, seconded by member McDevitt, to approve the following appointments or reappointments for all Professionals, Consultants, and Business Entities, with all serving at the pleasure of the Board regardless of any indicated term".

Solicitor: *Michael P. Clarke, Esq., Barbara Merlie, Esq., Rudolph Clarke LLC – (1 Year Term) pursuant to the terms and rates as outlined within the engagement letter dated December 21, 2021.*

ERISA Solicitor: *Kyong Ha Growney of Curtin & Heefner, LLP, (1 Year Term) pursuant to the terms and rates as outlined within the engagement letter of December 15, 2021.*

Consulting Engineer: *Allen Mason, P.E., Lane Bodley, P.E., Carroll Engineering Corporation (1 Year Term)- pursuant to the terms and rates as outlined within the engagement letter dated December 16, 2021.*

Alternate Engineer: *Patrick DiGangi P.E.- CKS Engineers Inc. (1 Year Term)- pursuant to the terms and rates as outlined within the engagement letter dated August 25, 2021.*

Financial Consultant: *Christopher Gibbons of Concord Public Finance (1 Year Term)- pursuant to the terms and rates as outlined within the engagement letters dated December 29, 2021.*

Water/Sewer System Planning Consultant: *Howard Woods & Associates (1 Year Term) pursuant to the terms and rates as outlined within the engagement letter dated December 29, 2021.*

Trustee of NWWA BRIF Account: *TD Bank – Wealth Management Department*

Approved Banks for special accounts and investment deposits:

- **TD Bank**
- **Univest Bank**
- **Bryn Mawr Trust**
- **Royal Bank**

Insurance Broker: *Joseph Bonargo, GMG Insurance Agency Warrington Pa. (1 year term)*

Appointments to Forest Park Operations Committee

- **Joan Nagel**
- **Albert Tenney (Alternate)**

Board Meetings: The regular business meetings of the NWWA Board of Directors for 2022, shall be held on the 3rd Wednesday of each month, except for the July Meeting that has been moved to July 27th due to a conflict, starting at 5:00 p.m., held at the Authority business office, unless otherwise advertised in accordance with law.

Upon a motion by member Tenney, seconded by member 2McDevitt the 2022 meeting schedule was approved and will be advertised as required.

Regular Business Meeting:

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present by Video
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present by Video
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt.

Approval of Minutes:

The Board next considered the approval of the Minutes of 12/15/2021. Upon a motion of member Tenney, seconded by member Neiderhiser, the minutes were approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel		x		
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

Resolutions:

Motion to Approve the Resolution 2022-01 Authorizing the acquisition of Real Property, located at 1553 Easton Rd. and authorizes the Executive Director, Solicitor and staff to execute all documents related to settlement. Upon a motion by member McDevitt, seconded by member Neiderhiser the Resolution was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney		x		
		Ms. Mengel		x		
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt	Initiated	x		

Public Comment: Mr. Steve Smith and Mr. Greg D’Angelo were present and had no public comment.

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Merlie presented the amended Agreement of Sale for the property located at 1553 Easton Rd. The agreement was revised due to time requirements and extends those time frame as site work by the owner has been delayed due to weather.

Upon a motion by member Tenney, seconded by member Mengel the agreement was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Mr. Clarke thanked the Board for Reappointment.

Engineers Report:

Mr. Bodley presented Payment Application #14 to CBI Storage Tank Solutions LLC for Bid Contract 521-19-01A E-1012 Montgomery 3 Tank Project in the amount of \$177,729.29

Upon a motion by member Neiderhiser, seconded by member McDevitt the payment was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Mrs. Neiderhiser	Initiated	x		
		Mr. McDevitt	Seconded	x		

Mr. Bodley presented Payment Application #3 to MJF Electrical for Bid Contract 521-19-01B E-1012 Montgomery 3 Tank Project in the amount of \$4,781.25

Upon a motion by member Mengel, seconded by member Tenney the payment was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Mr. Bodley presented Change Order #1 to Contracts 521-19-01A and 521-19-01B E-1012 - Montgomery 3 Tank Project. This change order is for a time extension of 30 days due to reduced labor as a result of COVID illnesses as well as material delays, for the following items: Milestone 1 Concrete work, Project completion and Final payment date.

Upon a motion by member Tenney, seconded by member Neiderhiser the change order was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel		x		
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

Mr. Bodley thanked the Board for reappointment.

Operations Report:

Mr. Fisher noted that nothing was out of the ordinary over the prior month. He reviewed the nine water main breaks that occurred and noted that most of these breaks occurred on cast iron pipe.

Mr. Fisher then presented the following Certificates of Completion for approval.

E-1003 The Carriages at Lower Gwynedd

Upon a motion by member Tenney, seconded by member Mengel the Certificate was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

E-1043 WAWA 525 Butler Ave New Britain Twp

Upon a motion by member Neiderhiser, seconded by member McDevitt the Certificate was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney		x		
		Ms. Mengel		x		
		Mrs. Neiderhiser	Initiated	x		
		Mr. McDevitt	Seconded	x		

Mr. Fisher presented Payment Application #7 in the amount of \$123,595.00 to Pact Two LLC for Bid Contract 521-20-13A PFAS Treatment at Warrington Wells 3 & 9 General Construction

Upon a motion by member Tenney, seconded by member Mengel the payment was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Mr. Fisher presented Payment Application #6 in the amount of \$99,198.24 to GS Developers for Bid Contract 521-20-13B PFAS Treatment at Warrington Wells 3 & 9

z

Upon a motion by member Mengel, seconded by member McDevitt the payment was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney		x		
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Mr. Fisher presented Payment Application #5 in the amount of \$100,673.20 to Shainline Excavating for Bid Contract 521-20-12 Upper & Lower Barness Main Replacement Project

Upon a motion by member Tenney, seconded by member Neiderhiser the payment was approved.

☑ Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel		x		
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

Bills & Requisitions Approval:

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented. Mr. Tenney inquired about the annual business insurance cost and Mr. McDevitt asked about the Gannett Fleming payment for the public notification system.

- a. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated:12/17/2021
- b. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 12/28/2021
- c. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated:01/06/2022
- d. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated:01/13/2022

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

☑ Roll Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney		x		
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Executive Directors Report:

Mr. Bender noted that we have received an approval letter from MIRIA that we have been awarded a grant of \$1,936,442.25 This money is to be used towards the new Montgomery 3 water tank, and for new water services to Warrington Township customers with contaminated water.

He also noted that we will be receiving over \$920,000.00 from the Bureau of the Air National Guard (ANG) for the contamination filtration projects at municipal wells in Warrington Twp.

He noted that new federal grants are expected to be available in the near future, and that he will be submitting several applications for funding once applications are being accepted. The Board concurred.

Adjournment:

There being no further business to be brought before the Board, upon motion by member McDevitt, seconded by member Neiderhiser the meeting was adjourned at 5:25 pm.

All present voted in favor.

Respectfully Submitted

Donna L Mengel, Secretary