

**North Wales Water Authority
Board of Directors Meeting
Minutes of October 20, 2021**

Call to order:

A regular business meeting of the NWWA Board of Directors was held on October 20, 2021, at the NWWA Business office, 200 West Walnut Street, North Wales, PA. The meeting was called to order by Board Chair Nagel at 5:00 pm.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice-Chair	Present
Donna L. Mengel	NWWA	Secretary	Present by Audio/Video
Neil J. McDevitt	NWWA	Treasurer	Present by Audio/Video
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Barbara Merlie, Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present by Audio/Video

Becca Suskin was present by video as the ASL interpreter for Mr. McDevitt.

Approval of Minutes:

The Board next considered approval of the Minutes of the 09/15/2021 meeting. Upon motion of member Mengel, seconded by member Neiderhiser the minutes were approved.

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed						
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mrs. Neiderhiser	Seconded	x			
	Mr. McDevitt		x			

Public Comment:

Mayor D'Angelo was present and made no public comment.

Resolutions:

Resolution 2021-08 authorizes an inter-municipal agreement coordinating construction work in the public roads with the North Wales Borough. The areas of work will be Elm & Pennsylvania Avenues and Swartley Street, and costs will be funded in part by the American Rescue Fund monies that were received by the Borough. Upon a motion by member Tenney, seconded by member Mengel the agreement was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Bids and Contracts: None this meeting

Solicitors Report:

Solicitor Merlie updated the Board on various projects and then requested an executive session to discuss personnel matters, after the regular meeting. She said that no formal action be needed.

Engineers Report:

Mr. Lane Bodley presented Payment Application # 11 for Bid Contract 521-19-01A, payable to CBI Tank Storage Solutions, in the amount of \$510,467.04 for completion of work at the Montgomery 3 Tank Site. Upon a motion of member Tenney, seconded by member Mengel, the payment was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Operations Report:

Mr. Fisher reviewed the monthly operations report noting that there was not anything out of the ordinary. He reviewed the photographs showing construction progress on the new water storage tank. Mr. Fisher then presented the following payment applications for approval.

Payment Application #4 for Bid Contract 520-20-13A General Construction at Warrington PFAS Wells 3 & 9, in the amount of \$192,591.00 payable to Pact Two, LLC. Upon a motion by member Neiderhiser, seconded by member McDevitt the payment was approved.

☑ Vote Record						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel		x			
	Mrs. Neiderhiser	Initiator	x			
	Mr. McDevitt	Seconded	x			

Payment Application #2 for Bid Contract 520-20-12 for work completed at Water Main Improvements at Upper & Lower Barness Rd, in the amount of \$47,567.29 payable to Shainline Excavating. This project was part of the purchase agreement with Warrington Twp.

Upon a motion by member Mengel, seconded by member Tenney the payment was approved.

☑ Vote Record						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiator	x			
	Mrs. Neiderhiser		x			
	Mr. McDevitt		x			

Mr. Fisher then requested the Board to approve the following Certificates of Completion:

- E-1052 Shoppes at Upper Gwynedd Phase 1 Upper Gwynedd Twp.
- The Preserve at Murphy's Lane Warrington Twp.
- Highgrove Manor Warrington Twp.

Upon a motion by member Neiderhiser, seconded by member Mengel, the certificates were accepted.

☑ Vote Record						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mrs. Neiderhiser	Initiator	x			
	Mr. McDevitt		x			

Bills & Requisitions Approval:

Mrs. Lezoche reported that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented within the following lists:

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 09/16/2021
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 09/23/2021
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 09/30/2021
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 10/07/2021
- e. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 10/14/2021

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

Roll Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiator	x		
		Ms. Mengel		x		
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

Executive Directors Report:

Mr. Bender reported that all approvals have been received from Warrington Twp. for the 1553 locations and that the site work will be started by Wolverine construction per Mr. Gundlach's office. We are working on the bid specs for the new building and could be ready to settle on the property in December and have the new building bids ready for advertise then.

The Elm and Swartley Street and Pennsylvania Ave project is coming along and we are anticipating that we will finish the project and pave the roads in the spring. Mr. Bender said that he will contact the Borough Manager and recommend only temporary patching and repairs at this time as the as the street will be dug up for the Authority sewer pipe replacement program, prior to repaving work next spring.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Neiderhiser, seconded by member Mengel, the Board voted to adjourn the meeting at 5:20 pm. All present voted in favor.

Respectfully Submitted

Sally Neiderhiser
 Donna L. Mengel, Secretary Asst.
 Sally Neiderhiser