

**North Wales Water Authority
Board of Directors Meeting
Minutes of May 19, 2021**

Call to order:

A regular business meeting of the NWWA Board of Directors was held on May 19, 2021, conducted as a video and teleconference meeting. The meeting was called to order by Board Chair Nagel at 5:16 p.m. after a temporary delay due to technical difficulties establishing the video connection. Once called to order, all interested parties were able to both listen and comment to the Board through an advertised video or telephonic connection, at <https://meeting.windstream.com/j/111-507-8627> or one tap mobile +16467415292, 11125078627# US (New York).

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J. McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Absent
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie, Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt.

Approval of Minutes:

The Board next considered approval of the Minutes of the 04/21/2021 meeting. Upon motion of member Mengel, seconded by member Tenney the minutes were approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Public Comment: Mayor D'Angelo was in attendance, but had no comment.

Special Financial Report

Christopher Gibbons of Concord Public Finance was in attendance. Mr. Gibbons presented a program for refinancing of the Authorities current debt for the Series 2010B, Series 2012 and Series 2017 Bonds. Refinancing the Bonds is expected to yield a net savings of at least \$365,000 and upwards of \$750,000, even after the costs of issuance, without extending the term of the Bonds. The Board queried Mr. Gibbons on the refinance process, and the options available to the Authority prior to and during the Bond auction. Mr. Bender requested and recommended the approval of both the engagement letter with Concord, as well as approval of the required implementation Resolution.

Upon a motion by member Tenney, seconded by member Mengel, the Board authorized Mr. Gibbons to proceed by approving the Concord proposal of May 7, 2021.

☑ Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Resolutions:

Requested Motion to Approve Resolution 2021-02A Authorizing the submission of next round of MIRIA Funding Grant application. Upon a motion by member Mengel, seconded by member Tenney the Resolution was approved.

☑ Roll Call Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Motion to Approve Resolution 2021-03 Authorization to proceed with the Disposition of Records per the Municipal Records Manual schedule. Upon a motion by member Neiderhiser, seconded by member Mengel the resolution was approved.

☑ Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney		x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser	Initiated	x		
		Mr. McDevitt		x		

Mr. Gibbons and Mr. Bender presented and requested approval of Resolution 2021-04 authorizing the refinancing of the Series 2010 2012 and 2017 Bonds subject to a minimum savings of \$365,000. The bond sale by auction is scheduled for June 17th starting at 11:00 am. Upon a motion by member Tenney, seconded by member Mengel the resolution was approved.

Roll Call Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Merlie reported on their continued work with Mr. Bender on various issues. No formal action was requested.

Engineers Report:

Mr. Bodley presented Payment Application # 6 for Contract 521-19-01A from CBI Tank Storage Solutions in the amount of \$839,695.25 for work completed at the Montgomery 3 Tank Project. Upon a motion of member Tenney, seconded by member Mengel the payment was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Mr. Bodley next presented Payment Application #2 for Contract 521-19-01B payable to MJF Electrical Contracting in the amount of \$12,656.25, also for work completed at the Montgomery 3 Tank Project. Upon a motion of member Neiderhiser, seconded by member McDevitt the payment was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x		
	Failed	Mr. Tenney		x		
		Ms. Mengel		x		
		Mrs. Neiderhiser	Initiated	x		
		Mr. McDevitt	Seconded	x		

Operations Report:

Mr. Bender reviewed the monthly operations report and noted that there was nothing out of the ordinary requiring Board action.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented within the following lists.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/29/2021**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/06/2021**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/13/2021**

Payment of approved by the Board in accordance with the following roll call vote: the bills presented were

Roll Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiated	x		
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

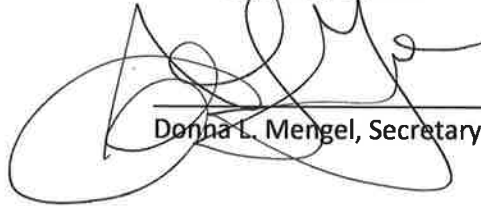
Executive Directors Report:

Mr. Bender reported that we have received tentative approval from PEMA regarding the COVID expense reimbursement application. He also noted that he was very impressed with the state of the job site at the new Montgomery 3 Tank project. The engineer and contractor are to be commended.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Neiderhiser, seconded by member Mengel, the Board voted to adjourn the meeting at 5:54 pm. All present voted in favor.

Respectfully Submitted



Donna L. Mengel, Secretary