

**North Wales Water Authority
Board of Directors Meeting
Minutes of April 21, 2021**

Call to order:

A regular business meeting of the NWWA Board of Directors was held on April 21, 2021, conducted as a video and teleconference meeting. The meeting was called to order by Board Chair Nagel at 5:00 p.m. Interested parties were able to both listen and comment to the Board through an advertised video or telephonic connection, at <https://meeting.windstream.com/j/111-507-8627> or one tap mobile +16467415292, 11125078627# US (New York).

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Absent
Neil J. McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt. Ms. Mengel was absent due to a death in the family.

Approval of Minutes:

The Board next considered approval of the Minutes of the 03/17/2021 meeting and the minutes of the 03/31/2021 meeting. Upon motion of member Tenney, seconded by member Neiderhiser the minutes were approved.

Vote Record

x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
Mr. Tenney	Initiated	x				
Ms. Mengel					x	
Mrs. Neiderhiser	Seconded	x				
Mr. McDevitt		x				

Resolutions:

Motion to Approve Resolution 2021-02 Authorization to sign for Unclaimed Property Bureau as the Board only meets once per month and the Bureau requires documents to be signed more frequently. Upon a motion by member Tenney, seconded by member Neiderhiser the resolution was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel				x
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

Public Comment: Sean Syron of Syron Co. was in attendance. He was a bidder for the Annual Landscaping bid and was interested in the results of the bid. Mr. Fisher explained the bid options to Mr. Syron regarding the 1 year, 2 year and 3 years term amounts. Mr. Syron's total bid for the 3 year option was \$11,000 higher than the apparent lowest responsible bidders 3 year total. Mr. Clarke reviewed all the bids and the bid will be awarded to the lowest responsible bidder for a period of time that is in the best interest of the Authority.

Bids and Contracts:

Mr. Fisher presented the following Bid Award Recommendations to the Board:

- 531-21-01 Small Diameter Gate Valves to Hajoca Corp for 3 year term
- 531-21-02 Large Diameter Gate Valves to Hajoca Corp for 3 year term
- 530-21-03 Ductile Iron Tapping Sleeve to Ferguson for 3 year term
- 530-21-04 Stainless Steel Repair Clamps & Tapping Sleeves to Ferguson for 1 year term
- 531-21-05 Valve Boxes to Hajoca for 3 year term
- 533-21-06 Curb Boxes to Core & Main for 3 year term
- 530-21-07 Wide Range Transition Clamps to Core & Main for 1 year term
- 601-21-08 Meter Pit Components to Core & main for 1 year term
- 570-21-09 Lawn Maintenance Services to Bates Landscaping for 3 year term

Upon a motion by member Tenney, seconded by member Neiderhiser all bids were awarded. Mr. McDevitt inquired about our previous landscaper Mathe's, Mr. Fisher explained that Mr. Mathe closed out his business and was now working somewhere else.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel				x
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

Solicitors Report:

Mr. Clarke reported that they continue to work on all outstanding issues

Engineers Report:

Mr. Bodley presented for approval Payment Application #5 for Bid Contract 521-19-01A to CBI Tank Storage Solutions in the amount of \$442,525.74 for the Montgomery 3 Tank Project. Upon a motion of member Tenney, seconded by member McDevitt the payment was approved.

☑ Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel				x
		Mrs. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		

Operations Report:

Mr. Fisher reviewed the monthly operations report and noted item 2 shows the lettering for the new Montgomery 3 Tank and that item 3 is a 5 lot development on W Prospect that will have our water, but Upper Gwynedd Twp sewer.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented within the following lists.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/18/2021
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/25/2021
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/01/2021
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/08/2021
- e. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/15/2021

Payment of approved by the Board in accordance with the following roll call vote: the bills presented were

☑ Roll Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney		x		
		Ms. Mengel				x
		Mrs. Neiderhiser	Initiated	x		
		Mr. McDevitt	Seconded	x		

Executive Directors Report:

Mr. Bender asked the Board for authorization to participate in the Rental & Utility Assistance Grant Program ACT 1 of 2021 that will be run through Bucks and Montgomery counties. This program is to aid tenants that are behind on their utility bills due to the COVID 19 situation. The tenant will register with the county and we will have a point person here at the office to handle any inquiries.

Upon a motion by member Tenney, seconded by member McDevitt the Board authorized the Authority to participate in the program.

☑ Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Initiated	x			
		Ms. Mengel					x
		Mrs. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Mr. Bender also notes that we are in the process of preparing another grant application for the MIRIA group.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Neiderhiser, seconded by member McDevitt, the Board voted to adjourn the meeting at 5:20 pm.

All present voted in favor.

Respectfully Submitted



Sally Neiderhiser, Asst. Secretary/Treasurer