

**North Wales Water Authority
Board of Directors Meeting
Minutes of February 17, 2021**

Call to order:

A regular business meeting of the NWWA Board of Directors was held on February 17, 2021, conducted as a video and teleconference meeting. The meeting was called to order by Board Chair Nagel at 5:01 p.m. Interested parties were able to both listen and comment to the Board through an advertised video or telephonic connection, at <https://meeting.windstream.com/j/111-507-8627> or one tap mobile +16467415292, 11125078627# US (New York).

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Reappointment:

The Board acknowledged the reappointment of Mrs. Neiderhiser for a 5-year term ending December 31, 2025, also congratulating Mrs. Neiderhiser.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J. McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie, Esq.	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the ASL interpreter for Mr. McDevitt.

Approval of Minutes:

The Board next considered approval of the Minutes of the 01/20/2021 meeting. Upon motion of member Mengel, seconded by member Neiderhiser the minutes were approved, including an addition to the Solicitors Report noting that *"both the Executive Director and Solicitor were authorized to execute the Joint Defense Agreement with Plumstead Township"*.

□ Vote Record

x	Approved		Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	x		
		Mrs. Neiderhiser	Seconded	x		
		Mr. McDevitt		x		

Resolutions: None this meeting

Public Comment: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Merlie presented the revised lease agreement with New Cingular PCS LLC (ATT) at Highpoint Tank Location for approval. Upon motion of member Tenney, seconded by member Neiderhiser the board approved the lease.

□ Vote Record							
x	Approved			Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Mrs. Neiderhiser	Secunder	x			
		Mr. McDevitt		x			

Ms. Merlie presented a motion to extend the temporary deferment of late fees, penalties, and shut-off procedures and all water and sewer accounts through June 30, 2021 due to the effect of the COVID-19 pandemic. Upon motion of member Tenney, seconded by member Mengel the board approved the motion.

□ Vote Record							
x	Approved			Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel	Secunder	x			
		Mrs. Neiderhiser		x			
		Mr. McDevitt		x			

Ms. Merlie presented a motion to execute the contract for professional services between the Authority and Walnut Creek Acquisitions, LP for residential project Laurel Crossing. Upon motion of member Tenney, seconded by member Mengel the board approved the contract.

□ Vote Record							
x	Approved			Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel	Secunder	x			
		Mrs. Neiderhiser		x			
		Mr. McDevitt		x			

Engineers Report:

Mr. Bodley presented for approval Payment Application #3 for Bid Contract 521-19-01A to CBI Tank Storage Solutions in the amount of \$245,736.49 for the Montgomery 3 Tank Project. Upon a motion of member Tenney, seconded by member Mengel the payment was approved.

□ Vote Record

<input checked="" type="checkbox"/> Approved			Yes/Aye	No /Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Mrs. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconder	x			
	Mrs. Neiderhiser		x			
	Mr. McDevitt		x			

Operations Report:

Mr. Fisher reviewed the monthly operations report and noted the recent main breaks. Mr. Fisher also reviewed CKS Engineer's status report.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or fiscal activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented within the following lists.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 01/22/2021**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 01/30/2021**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 02/05/2021**
- d. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 02/12/2021**

Payment of approved by the Board in accordance with the following roll call vote: the bills presented were

□ Roll Vote Record

<input checked="" type="checkbox"/> Approved			Yes/Aye	No /Nay	Abstain	Absent
<input type="checkbox"/> Tabled	Mrs. Nagel		x			
<input type="checkbox"/> Failed	Mr. Tenney	Seconder	x			
	Ms. Mengel	Initiator	x			
	Mrs. Neiderhiser		x			
	Mr. McDevitt		x			

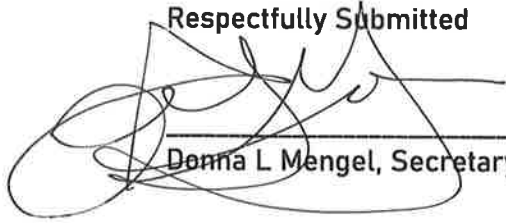
Executive Directors Report:

Mr. Bender discussed the two letters that were sent to MIRIA Chairman Todd Stephens and State Representative Todd Polinchock regarding the recently awarded grants. Mr. Bender stated that approximately \$2.7 million dollars would be received from the MIRIA grant and will be directed to reimburse Warrington Township customers water surcharges paid during Township ownership of the system. He noted that each eligible customer account existing at the time of NWWA system ownership of 10-01-19 will receive a credit of about \$360.00

Adjournment:

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member Neiderhiser, the Board voted to adjourn the meeting at 5:21 pm. All present voted in favor.

Respectfully Submitted



Donna L. Mengel, Secretary