

**North Wales Water Authority
Board of Directors Meeting
Virtual Meeting
Minutes of 01/20/2021**

Call to order:

A regular business meeting of the NWWA Board of Directors was held beginning at 5:00 p.m. on January 20, 2021 conducted as a video and teleconference meeting, and called to order by Board Chair Nagel. Interested parties were able to both listen and offer comment to the Board through advertised video and/or telephonic connection, through <https://meeting.windstream.com/j/111-241-7091> one tap mobile +16467415292, 1112417091# US (New York), +16467415293, 1112417091# US (New York)

Reorganization:

Mrs. Nagel asked Mr. Bender to temporarily assume the Chair for the purpose of reorganization functions, including Board positions. Mr. Bender presented and requested approval for setting forth various Board appointments, the appointment of various professionals and consultants, establishing depositories, and setting meeting dates.

Action 1. Appointment of Board Officers.

Upon motion of member Tenney, seconded by member Mengel, the Board voted to reappoint all Board members to their existing positions as follows:

Joan H. Nagel, Esq.,	is reappointed as Board Chair
Albert S. Tenney	is reappointed as Vice Chair
Donna L. Mengel	is reappointed as Secretary
Neil J McDevitt	is reappointed as Treasurer
Sally Neiderhiser	is reappointed as Assistant Secretary/Treasurer

The meeting was then turned over to the newly elected Board Chair

Action 2: Recommended reappointment of Professional Consultants

Motion by member Tenney, seconded by member Mengel, to approve the following appointments or reappointments for all Professionals, Consultants, and Business Entities, with all serving at the pleasure of the Board regardless of any indicated term”.

Solicitor: *Michael P. Clarke, Esq., Barbara Merlie, Esq., Rudolph Clarke LLC – (1 Year Term) pursuant to the terms and rates as outlined within the engagement letter dated 12/21/2020.*

ERISA Solicitor: *Kyong Ha Growney of Curtin & Heefner, LLP, (1 Year Term) pursuant to the terms and rates as outlined within the engagement letter of 12/08/2020.*

Consulting Engineer: *Allen Mason, P.E., Lane Bodley, P.E., Carroll Engineering Corporation (1 Year Term)- pursuant to the terms and rates as outlined within the engagement letter dated 12/31/2020.*

Alternate Engineer: *Patrick DiGangi P.E.- CKS Engineers Inc. (1 Year Term)- pursuant to the terms and rates as outlined within the engagement letter dated 08/20/2020.*

Financial Consultant: *Christopher Gibbons of Concord Public Finance (1 Year Term)- pursuant to the terms and rates as outlined within the engagement letters dated 01/04/2021*

Water/Sewer System Planning Consultant: *Howard Woods & Associates (1 Year Term) pursuant to the terms and rates as outlined within the engagement letter dated January 13, 2021*

Appointed Auditors: *Lopez, Teodosio & Larkin, LLC., (3 Year Term)- pursuant to the terms and rates as outlined within the engagement letter dated 01/08/2021*

Trustee of NWWA BRIF Account: *TD Bank – Wealth Management Department*

Approved Banks for special accounts and investment deposits:

- **TD Bank**
- **Univest Bank**
- **Bryn Mawr Trust**

Insurance Broker: *Joseph Bonargo, GMG Insurance Agency Warrington Pa. (1 year term)*

Appointments to Forest Park Operations Committee

- **Joan Nagel**
- **Albert Tenney (Alternate)**

Action 3: Board Meetings: The regular business meetings of the NWWA Board of Directors for 2021, shall be held on the 3rd Wednesday of each month starting at 5:00 p.m., held at the Authority business office, unless otherwise advertised in accordance with law.

Upon a motion by member Mengel, seconded by member Tenney the 2021 meeting schedule was approved and will be advertised as required.

Regular Business Meeting.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present

Engineers Report:

Mr. Bodley presented Payment Application #2 to CBI Storage Tank Solutions for Bid Contract 521-19-01A E-1012 Montgomery 3 Tank Project in the amount of \$124,867.59

Upon a motion by member Tenney, seconded by member Mengel the payment was approved.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mrs. Neiderhiser		x		
		Mr. McDevitt		x		

Operations Report:

Mr. Fisher noted that nothing was out of the ordinary for month. He noted the 5 main breaks that occurred and their locations.

Bills & Requisitions Approval:

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated:12/18/2020
- b. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 12/28/2020
- c. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated:12/31/2020
- d. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated:01/08/2021
- e. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated:01/15/2021

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

Roll Vote Record

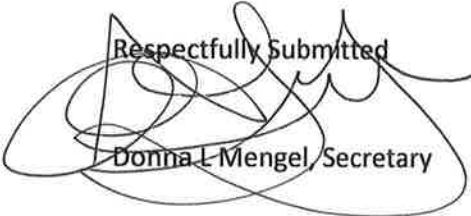
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Mrs. Neiderhiser	x			
		Mr. McDevitt	x			

Executive Directors Report: Mr. Bender thanked the Board for reappointments

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Tenney the meeting was adjourned at 5:25 pm.

All present voted in favor.

Respectfully Submitted

Donna L. Mengel, Secretary