

**North Wales Water Authority
Board of Directors Meeting**

Minutes of 06/21/2023

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA business office on June 21, 2023, beginning at 5:00 p.m., and called to order by Board Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows.

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present by Video
Christine Lezoche	NWWA	Director of Finance	Present
Barbara Merlie Esq.	Rudolph Clarke	Authority Solicitor	Present
Michael P Clarke	Rudolph Clarke	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present by video to provide ASL services for Mr. McDevitt

Approval of Minutes:

The Board next considered approval of the Minutes of 05/17/2023. Upon a motion of member Mengel seconded by member Neiderhiser, the minutes were approved as presented.

Vote Record

		<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
x	Approved				
	Tabled				
	Failed				
	Ms. Nagel	x			
	Mr. Tenney	x			
	Ms. Mengel Initiator	x			
	Ms. Neiderhiser Seconded	x			
	Mr. McDevitt	x			

Public Comment: None present or presented.

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Mrs. Merlie presented the following for approval:

Contract for Professional Services for Project E1088, Charles W. Pughe, 2931 Bristol Road - Subdivision located in Warrington Township.

Upon a motion of member Tenney, seconded by member McDevitt, the motion was approved as presented.

☐ Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Engineers Report:

Mr. Bodley asked for approval of the following:

Payment Application #2 for Bid Contract 530-20-11 Park Ave/Ferry Rd Project, in an amount of \$491,294.20 for work completed to date, payable to Joao & Bradley Construction Inc. Mr. Bender extended his thanks to CEC and the contractor for keeping a clean work site.

Upon a motion of member McDevitt, seconded by member Tenney, the payment was approved as presented.

☐ Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Seconded	x			
		Ms. Mengel		x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Initiated	x			

Payment Application # 29 for Bid Contract 521-19-01A Montgomery Tank 3 in an amount of \$67,584.51 for work completed to date to CBI Storage Tank Solutions LLC.

Upon a motion of member Mengel, seconded by member Neiderhiser, the payment was approved as presented.

☐ Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel	Initiated	x			
		Ms. Neiderhiser	Seconded	x			
		Mr. McDevitt		x			

Operations Report:

Mr. Fisher reported that there was not anything out of the ordinary for the month. Mr. McDevitt asked about the Elm Ave project and the anticipated end date. Mr. Fisher noted that the stormwater piping will need to be finished and that the paving would then be done. He said that the work should be completed in about 3 weeks.

Mr. Fisher presented the following Payment Application for approval:

Payment Application #13 to Pact Two LLCs in the amount \$116,123.77 for PFAS Treatment Wells 5, 8 & 11 located in Warrington, Project Bid Contract 520-21-11A.

Upon a motion by member Mengel, seconded by member McDevitt, the payment was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel	Initiated	X			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Payment Application #15 to GS Developers in the amount \$17,200.23 for PFAS Treatment Wells 5, 8 & 11 - Project Bid Contract 520-21-11B

Upon a motion by member Tenney, seconded by member McDevitt, the payment was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		X			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Change Order #3 in the amount of \$31326.74, from Pact Two LLC for PFAS Treatment Wells 5, 8 & 11 - Project Bid Contract 520-20-11A. This is for an NWWA requested change for landscaping at 2 locations that are located in residential areas.

Upon a motion by member Tenney, seconded by member McDevitt, the change order was approved.

<input checked="" type="checkbox"/> Vote Record				Yes/Aye	No/Nay	Abstain	Absent
x	Approved						
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		X			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

Change Order # 10 from Doli Construction Corp for Water Service Project Bid Contract 530-21-12A for fees incurred after hitting an undocumented fuel tank during the installation of a new water service line.

Upon a motion by member Mengel, seconded by member McDevitt, the change order was approved.

☑ Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel Initiator	X			
		Ms. Neiderhiser	x			
		Mr. McDevitt Seconded	x			

Final Payment Application #8 to Doli Construction Corporation in the amount \$15,907.15 for Water Service Project Bid Contracts 530-21-12A (ANG) and 12B (H2O). It was noted that the final amount due will be for the above-referenced change order.

Upon a motion by member Tenney, seconded by member Mengel, the payment was approved.

☑ Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney Initiator	x			
		Ms. Mengel Seconded	X			
		Ms. Neiderhiser	x			
		Mr. McDevitt	x			

Bills & Requisitions Approval:

Ms. Lezoche that there were no payments or activities out of the ordinary on the bill listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 05/18/2023.
- b. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 05/25/2023.
- c. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 06/01/2023.
- d. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 06/09/2023.
- e. Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 06/15/2023.

Payment of the bills was then approved by the Board in accordance with the following roll call vote.

☑ Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	xx			
	Failed	Mr. Tenney	x			
		Ms. Mengel Initiator	x			
		Ms. Neiderhiser Seconded	x			
		Mr. McDevitt	x			

Executive Directors Report:

Mr. Bender discussed the following:

Forest Park High Water Demands - Mr. Bender advised we recently recorded the highest level of water usage for the month of May in the history of the Forest Park Treatment plant, at over 41 MGD, as compared to 35 MGD during May of last year. He advised that in accordance with DEP advisories, the Authority issued voluntary conservation notices to our customers through the website, and by email to our bulk customers. He noted that the other entities have also asked for a reduction of water use from their customers.

Mr. Bender discussed the May 25, 2023, email from Mr. Christopher Gibbons of Concord Public Finance, financial advisor to the Authority. Mr. Gibbons advised that he has continued monitoring our revenue bonds that are callable on November 1, 2023, allowing possible refinance. Mr. Gibbons reported that he is currently recommending that the Board does not take action to call the bonds at this time as based upon current market rates, there are no cost savings available, and calling the bonds would create a minor loss in revenues. Upon review, the Board consensus was to proceed in accordance with Mr. Gibbons' professional recommendation. Mr. Bender will communicate this consensus to Mr. Gibbons and thank him for his diligence.

Statewide Water Plan Committee: Mr. Bender reported that he has been asked to participate as a member of the Statewide Water Plan Committee, requiring occasional meetings in Harrisburg. The Board agreed that this participation would benefit the Authority.

Mr. Bender noted that on June 27 the Delaware River Basin Committee will be meeting to discuss the development of an enhanced program to monitor and control water withdrawals from the river, and that he has been invited and is scheduled to participate.

Mr. Bender reported that water and sewer operations and finance consultant Howard Woods is back to work, and he will be conducting a review of our 10-year capital plan, updating our rate comparison study, and that he will be working with NPWA, NWWA, and Forest Park staff to review and then forecast future growth patterns, water demands, and to consider and help develop a recommendation related to future plant capacity. The Board agreed that these activities were prudent planning.

Mr. Bender reported that we have continued meeting with Air National Guard (ANG) representatives to negotiate for ANG reimbursement of Authority expenses related to installing Total Dissolved Solids filtration on the wells in Warrington that were temporarily closed due to PFAS contamination from ANG facilities. He noted that we appear to have reached a verbal agreement, by are awaiting written verification. If successful, the Authority would be eligible for reimbursements of up to 1.8 million Dollars. The Board agreed with the pursuit of this settlement.

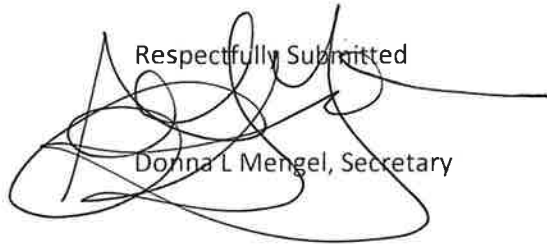
He next noted the upcoming PMAA training conference to be held at the Kalahari Convention Center from Sept 17th to Sept 20th.

Mr. Tenney reported that a customer residing along Jackson Street in Upper Gwynedd Township recently advised him of excellent customer service he received from the NWWA.

Adjournment:

There being no further business to be brought before the Board; upon motion by member Neiderhiser, seconded by member Mengel the business meeting was adjourned at 5:30 p.m.

All members present voted in favor.

Respectfully Submitted

Donna L Mengel, Secretary