

**North Wales Water Authority  
Board of Directors Meeting**

**Minutes of 1/15/2025  
Annual Re-Organization and Business Meeting  
5:00 pm**

Executive Director Bender was appointed temporary Chair for the sole purpose of reorganization of the Board. He reviewed the options of nominating and voting position by position, or by considering a group reappointment. After a brief discussion, Mr. Bender recommended a motion to reappoint the Board of Director Officers for 2025.

**Upon motion by member Tenney, seconded by member Mengel, the Board voted to reappoint all members to their existing Board positions as follows:**

Joan H. Nagel, Esq.,	reappointed as Board Chair
Albert S. Tenney	reappointed as Vice Chair
Donna L. Mengel	reappointed as Secretary.
Neil J. McDevitt	reappointed as Treasurer.
Sally Neiderhiser	reappointed as Assistant Secretary/Treasurer

**(The meeting was then turned over to the newly elected Board Chair)**

**BUSINESS MEETING**

Chair Nagel led the Board in the Pledge of Pledge of Allegiance, followed by the Roll call.

**Roll Call:**

Roll call was taken and recorded as follows.

<b><u>Attendee Name</u></b>	<b><u>Organization</u></b>	<b><u>Title</u></b>	<b><u>Status</u></b>
Joan H. Nagel Esq	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present By Video
Neil J McDevitt	NWWA	Treasurer	Present
Sally Neiderhiser	NWWA	Asst./Sec Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Joseph E. Murphy	NWWA	Director of Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Nicole Feight, Esq.	Clarke Gallagher Barbiero Amuso Glassman LLC	Authority Solicitor	Present By Video
Michael P Clarke Esq	Clarke Gallagher Barbiero Amuso Glassman LLC	Authority Solicitor	Present
Lane Bodley P.E.	Carroll Engineering	Authority Engineer	Present
Allen Mason P.E.	Carroll Engineering	Authority Engineer	Absent

Becca Suskin was present for ASL services for Mr. McDevitt

The Chair next presented Resolution 2025-01 recommending the appointments and reappointments of Professionals, Consultants and Managerial staff, for Board consideration.

- *Upon a motion by member McDevitt, seconded by member Neiderhiser, the Board voted to approve the Resolution, including the following appointments and reappointments.*

**Solicitor: Michael P. Clarke, Esq. – Clarke Gallagher Barbiero Amuso & Glassman LLC** – (1 Year Term) pursuant to the terms and rates as outlined within the engagement letter dated January 8, 2025.

**ERISA Solicitor: Kyong Ha Downey of Curtin & Heefner, LLP,** (1 Year Term) pursuant to the terms and rates as outlined within the engagement letter of November 4, 2024.

**Consulting Engineer: Allen Mason, P.E. - Carroll Engineering Corporation** (1 Year Term)- pursuant to the terms and rates as outlined within the engagement letter dated December 20,2024.

**Alternate Engineer: Patrick P DiGangi, P.E.-ARRO/CKS Engineers**\_(1 Year Term)-pursuant to the terms and rates as outlined within the engagement letter dated September 17,2024

**Financial Consultant: Christopher Gibbons of Concord Public Finance** (1 Year Term)- pursuant to the terms and rates as outlined within the engagement letters dated January 6, 2025

**Trustee of NWWA BRIF Account: TD Bank – Wealth Management**

**Approved Banks for special accounts and investment deposits:**

- **TD Bank**
- **Univest Bank**
- **Bryn Mawr Trust**
- **PLGIT**

**Appointments to Forest Park Operations Committee**

- **Joan Nagel**
- **Albert Tenney (Alternate)**

- *Upon motion of Member Tenney, seconded by member Mengel, the Board voted to establish the regular business meetings of the NWWA Board of Directors for 2025, as the 3rd Wednesday of each month - with all meetings starting at 5:00 p.m., and held at the Authority business office, unless otherwise publicly advertised.*

**Public Comment/Visitors:** Chris Gibbons Concord Public Finance

Mr. Bender distributed and reviewed a future projects worksheet with the Board. This worksheet outlined all the projects that need to be completed over the next ten years due to contractual obligations, legal agreements, legislative requirements, and critical capital improvements to maintain system integrity. The sheet also identified initial borrowing and the funding of projects needed to be completed within three years of the borrowing.

Mr. Clarke noted that in certain circumstances beyond our control the 36 months' time frame to spend any money on these projects may be waived.

Upon the conclusion of the presentation of projects to be completed by Mr. Bender, Christopher Gibbons from Concord Public Finance presented the proposed borrowing schedule for Board consideration and approval. The schedule includes options for a bank loan or a bond issuance.

After discussion, Mr. Bender recommended that we move forward with borrowing as presented by Concord Financial, in the amount of \$25 million to complete the initial listing of required projects.

Mr. Bender requested Board approval to proceed with the borrowing process in accordance with the suggested schedule of events.

Upon a motion of member Tenney, seconded by member McDevitt, the authorization to proceed was approved.

<b>☑ Vote Record</b>							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney	Initiator	x			
		Ms. Mengel		x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

**Approval of Minutes:**

The Board next considered approval of the Minutes of 12/18/2024. Upon a motion of member Mengel, seconded by member McDevitt, the minutes were approved as presented.

<b>☑ Vote Record</b>							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Ms. Nagel		x			
	Failed	Mr. Tenney		x			
		Ms. Mengel	Initiator	x			
		Ms. Neiderhiser		x			
		Mr. McDevitt	Seconded	x			

**Bids and Contracts:** None this meeting

**Solicitors' Report:** Mr. Clarke related that they are working with Mr. Bender on the finance projects. He thanked the Board for reappointment and noted that this will be his 21<sup>st</sup> year as the Authority Solicitor.

**Engineers Report:** Mr. Bodley did not have any action items for this meeting, and he also thanked the Board for reappointment.

**Operations Report:**

Mr. Murphy reviewed the December 2024 operations report, noting that we had thirteen main breaks during the month.

**Bills & Requisitions Approval:**

Ms. Lezoche said that there were no payments or activities out of the ordinary on the bill listings, recommending and requesting approval to process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 12/20/2024.**
- b. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 12/27/2024.**
- c. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 01/03/2025.**
- d. **Ratification and processing of Bills, Refunds, Transfers and Requisitions List dated: 01/10/2025.**

Upon a motion by member McDevitt, seconded by member Mengel, the payments were approved.

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Ms. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Seconded	x		
		Ms. Neiderhiser		x		
		Mr. McDevitt	Initiator	x		

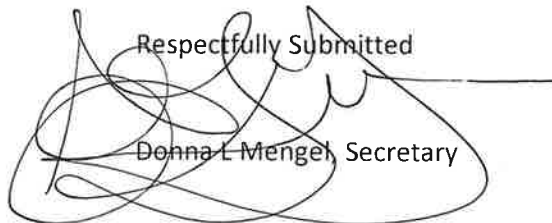
**Executive Directors Report:**

Mr. Bender requested a brief executive session where no action was to take place, at the end of the meeting to brief the Board on a legal matter with a contract settlement, and recent personnel issues.

**Adjournment:**

There being no further business to be brought before the Board; upon motion by member Tenney, seconded by member Neiderhiser, the business meeting was adjourned at 5:35 p.m.

All members present voted in favor.

Respectfully Submitted  
  
Donna L Mengel, Secretary